FILED November 30, 2009 U. S. Bankruptcy Court District of Colorado Bradford L. Bolton, Clerk

## UNITED STATES BANKRUPTCY COURT FOR THE DISTRICT OF COLORADO

IN THE MATTER OF OBSOLETE GENERAL PROCEDURE ORDERS AND STANDING ORDERS OF THE COURT

#### GENERAL PROCEDURE ORDER NUMBER 2009-3

THIS MATTER arises *sua sponte* upon the need to vacate certain General Procedure Orders and Standing Orders of the Court and to reassign those that are retained. Upon review and consideration, it appears that certain orders are now obsolete, superseded, inconsistent with the Federal Rules of Bankruptcy Procedure or the Local Bankruptcy Rules for the District of Colorado, or otherwise no longer serve any useful purpose or benefit to the administration of bankruptcy cases or the resolution of disputes arising in those cases. If a General Procedure Order (GPO) or Standing Order (SO) should remain in effect, the Court further finds that those should be adopted by this Order under a new numbering system for tracking with the prefix of GPO 2009-2(\_\_\_\_) or IPO 2009-1(\_\_\_\_) for those transferred to an Internal Procedure Order (IPO). Accordingly it is

ORDERED that the following orders in their original or amended versions are vacated and/or superseded effective December 1, 2009:

GPO 1994-1	Reassigning Cases to Judge Marcia S. Krieger
GPO 1995-2	Suspend GPO 1995-1 on Mediation
GPO 1996-2	Adopting Amended Local Rules
GPO 1996-4	Rescinding SO 9 on Surplus Funds
GPO 1998-1	Adopting Amended Local Bankruptcy Rules
GPO 1998-2	Amend Local Bankruptcy Rules
GPO 1998-3	Limited Publication of Opinions and Orders
GPO 1999-2	Amend Local Bankruptcy Rules
GPO 1999-4	Reassigning Cases Previously Assigned to Judge Roland J. Brumbaugh
GPO 2000-1	Reassigning Cases Previously Assigned to Judge Patricia Ann Clark
GPO 2001-1	Matter of Procedures for Fee Applications in Chapter 13 Cases
GPO 2001-2	Reassigning of Cases Previously Assigned to Judge Charles E. Matheson
GPO 2001-3	Implementation of the Assignment of Cases Statewide

GPO 2001-5	
GPO 2001-6	Implementation of Amendments to Federal Rules and Vacating General Procedure Orders Numbers 1993-3 and 1994-2
GPO 2001-7	
GPO 2001-7 GPO 2001-8	Guidelines for Preparation and Submission of Mailing Matrix Implementation of Mandatory Electronic Filing Procedures
GPO 2001-8 GPO 2002-1	Reassigning of Cases Previously Assigned to Judge Marcia S. Krieger
GPO 2002-1	Matter of Deficient Cases Tendered for Filing (Fees and List of 20 Largest
GFO 2002-2	Creditors.
GPO 2002-4	Matter of Deficient Cases Tendered for Filing (Mailing Matrix or
G1 O 2002 4	Statements and Schedules)
GPO 2002-5	Matter of Waiving Filing Fee for Electronic Amendments
GPO 2002-6	In the Matter of Procedures in Chapter 11 Cases
GPO 2003-1	Reassigning Cases Previously Assigned to Judge Donald E. Cordova
GPO 2003-2	Reassigning Cases Previously Assigned to Judge Donald E. Cordova
GPO 2003-4	Matter of Procedures for Privacy of Court Records
GPO 2003-5	Matter of Reassignment of Cases to Judge Michael E. Romero
GPO 2003-6	Matter of Voluntary Conversion at Request of Debtor
GPO 2004-1	Matter of Waiver of Requirement to File Exhibit B to Chapter 13 Fee
	Application
GPO 2004-3	Matter of Interim Amendment to Local Bankruptcy Rules and Forms for
	Chapter 13 (Superceded by GPO 2007-2)
GPO 2005-1	Matter of Refusing to Accept Amendments Without Filing Fee
GPO 2005-2	Matter of Servicemembers Civil Relief Act
GPO 2005-3	Matter of Student Practice
GPO 2005-5	Matter of Adoption of Transitional Local Bankruptcy Rules and Forms
GPO 2005-7	Matter of Extension of Filing Deadlines
GPO 2005-8	Matter of Noticing 11 U.S.C. § 341 Meetings
GPO 2006-1	Matter of Adopting Transitional Local Bankruptcy Form
GPO 2006-2	Matter of Establishing Deadline to Raise Employee Income Record
CDO 2006 2	Deficiencies  Mark CR 111 P. 1 1 F. 1 1 Mr. Mark CR 111 CR 111 11 11 11 11 11 11 11 11 11 11 11 1
GPO 2006-3	Matter of Providing Docket Entries When Meeting of Creditors Continued
GPO 2007-1	Matter of Procedures for Motions to Dismiss or Convert Chapter 11 Cases
GPO 2008-1	Matter of Communication Not in Violation of Automatic Stay Matter of Reaffirmation Cover Sheet
GPO 2008-2 GPO 2008-4	
GPO 2008-4 GPO 2008-5	Permitting Closure of Court Office Facilities  Metter of Mandatory Filing of Claims
GPO 2008-6	Matter of Mandatory Filing of Claims Matter of Vacating as Moot GPOs 2005-6 and 2006-4
GPO 2009-1	Matter of Vacating GPO 2002-5 Waiving Miscellaneous Filing Fee
SO 1	Deputy Clerks Authorization to issue Summons and Notices of Trial
SO 4	(Amended) Order Rescinding Waiver of Fee for Amendments
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FURTHER ORDERED that the following orders, attached hereto, remain in effect and shall be referenced as GPO 2009-3 followed by the original GPO or SO numeric reference:

GPO 2009-3 (1994-3)	Matter of the Implementation of Pro Bono Representation
GPO 2009-3 (1996-1)	In the Matter of Implementation of Assignment of Cases
GPO 2009-3 (1996-3)	Matter of Limiting Notice in Chapter 7
GPO 2009-3 (1996-5)	Matter of Exemption to Payment of PACER Access Fees
	(Trustees)

GPO 2009-3 (1997-1)	Matter of Exemption to Payment of Access Fees (Colorado Judiciary)
GPO 2009-3 (1999-1)	Matter of Providing Copies of an Abstract of Discharge
GPO 2009-3 (1999-3)	Matter of Notices Mailed by Clerk for Others
GPO 2009-3 (2000-2)	Matter of Court Electronic Noticing Procedures
GPO 2009-3 (2001-4)	Matter of Obsolete Standing Orders and General Procedure Orders
GPO 2009-3 (2002-3)	Matter of Exemption to Payment of Access Fees
	(Administrator of Pro Bono Program)
GPO 2009-3 (2005-4)	Maintaining a List of Institutions Exempt from PACER Fees
GPO 2009-3 (2006-5)	Matter of Modifying the Public Record in Certain Situations
GPO 2009-3 (2007-2)	Procedures for Fee Application in Chapter 13 Cases
	(applies to cases pending as of November 30, 2009)
GPO 2009-3 (2008-3)	Matter of Disposition of Original Version of Redacted Transcripts
GPO 2009-3 (2008-7)	Matter of Adoption Interim Rule to Implement the National Guard and Reservist Debt Relief Act
GPO 2009-3 (2009-2)	Matter of Court Closure December 24, 2009
GPO 2009-3 (SO-5)	Regarding Modification of Stay to Allow Assessments,
	Offsets and Refunds of Taxes for the Internal Revenue
	Service and Colorado Department of Revenue
GPO 2009-3 (SO-13)	Order Delegating Authority to Clerk or His Designated
	Deputy to Enter Certain Ministerial Orders on Behalf of the
	Court, vacating the following paragraphs: 10, 11 and 12.
GPO 2009-3 (SO-14)	Order Regarding Rule 67 Federal Rules of Civil
	Procedure(modifying paragraph 4 to provide for fees as set
	by the Director of the Administrative Office)
GPO 2009-3 (SO-16)	Denying Motion to Reopen Bankruptcy Case Where Filing
	Fee Has Not Been Tendered

FURTHER ORDERED that the following orders, remain in effect and shall be referenced to as IPO 2009-1 followed by their former GPO or SO numeric reference:

IPO 2009-1 (GPO-1996-6)	Matter of Compensatory Time Policy
IPO 2009-1 (GPO-2000-3)	Authorizing Clerk to Appoint and Remove Deputies
IPO 2009-1 (GPO-2003-3)	Matter of a Local Employee Recognition Program
IPO 2009-1 (GPO-2004-2)	Matter of Establishment of a Telecommuting Policy
IPO 2009-1 (GPO-2007-3)	Matter of Bankruptcy Court Records Retention and
	Disposal
IPO 2009-1 (SO-15)	Order Regarding Signatories Required for Disbursements
	of Registry Funds
IPO 2009-1 (SO-10)	Appointment of Clerk of Court and Certification of Need
	Therefore

FURTHER ORDERED that this General Procedure Order is effective commencing December 1, 2009.

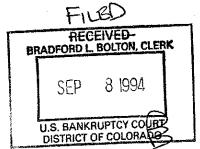
Dated: 11/30/09 BY THE COURT:

S/
Howard R. Tallman, Chief Judge
Sidney B. Brooks, Judge
A. Bruce Campbell, Judge
Elizabeth E. Brown, Judge
Michael E. Romero, Judge

#### IN THE UNITED STATES BANKRUPTCY COURT

FOR THE DISTRICT OF COLORADO

IN THE MATTER OF THE IMPLEMENTATION OF PRO BONO REPRESENTATION



GENERAL PROCEDURAL ORDER NUMBER 1994-3

IT IS HEREBY ORDERED, that upon the filing of an adversary proceeding in this Court stating claims under Section 523 or Section 727 of the Bankruptcy Code, the Clerk of this Court shall issue to the plaintiff at the time of the issuance of the subpoena, a form of "Notice to Litigants" in substantial conformity to that attached hereto and shall advise the plaintiff that a copy of such notice must be served on the defendant(s) in the case at the time of the service of the summons and complaint.

Entered by the Court this 8th day of SEPTEMBER, 1994.

BY THE COURT:

BY THE COURT:

Charles E. Matheson, Chief Judge

Sidney B. BRooks, Judge

Patricia Ann Clark, Judge

Donald E. Cordova, Judge

Roland J. Brumbaugh, Judge

Marcia S. Krieger, Judge

A copy of this *Notice to Litigants* and the attached income information should be served along with the Summons and Complaint. GPO – 1994-3.

# UNITED STATES BANKRUPCY COURT DISTRICT OF COLORADO

#### NOTICE TO LITIGANTS

You have been named as a defendant in an adversary proceeding, the outcome of which may affect your bankruptcy discharge. Even if you have already received a discharge, this is a serious matter that you should not ignore.

Individual litigants are entitled to appear without an attorney and represent themselves in the Bankruptcy Court. However, the rules can be quite technical and failure to comply with the rules can have severe consequences. Before deciding to appear on your own, you should consider consulting an attorney. If you cannot afford an attorney, you may contact:

#### Faculty of Federal Advocates Bankruptcy *Pro Bono* Program

Ms. Peggy Lord, Administrator Bankruptcy *Pro Bono* Program 1200 Seventeenth Street, Suite 3000 Denver, Colorado 80202 303.628.9669 Fax: 303.623.9222

plord@rothgerber.com

Upon contact, you will be screened for eligibility and, if it is determined that you are eligible, an attorney may be found who will represent you without payment of attorneys' fees. You may, however, still be responsible for payment of costs. When you make contact with the above noted organization, please have a copy of the Summons and Complaint with you.

#### FACULTY OF FEDERAL ADVOCATES

#### BANKRUPTCY PRO BONO PROGRAM

#### MAXIMUM INCOME LEVELS

Bankruptcy Schedule I – Current Income of Individual Debtor(s) will be reviewed to determine the Debtor's income level.

Size of Family Unit	<i>Pro Bono</i> Program Guidelines (200%)
1	\$19,140
2	25,660
3	32,180
4	38,700
5	45,220
6	51,740
7	58,260
8	64,780
For each additional person, add	6,520

### MAXIMUM LIQUID ASSET LEVEL

In addition to these maximum income levels, a Debtor/Defendant will be disqualified from Bankruptcy *Pro Bono* Program eligibility if (s)he has in excess of \$30,000 of exempt, liquid assets, which will be determined by reviewing the Debtor's Bankruptcy Schedule B – Personal Property.

IN THE MATTER OF THE IMPLEMENTATION OF THE ASSIGNMENT OF CASES

#### THIRD AMENDED GENERAL PROCEDURE ORDER NUMBER 1996-1

Insofar as practicable and efficient, cases shall be assigned to judges by random selection and work parity among the judges shall be maintained. Whenever a majority of the judges determines that a workload imbalance is affecting parties adversely, the chief judge shall review the pending case loads of the judges and suggest appropriate reassignment of existing cases. The chief judge may also, if the chief judge determines that a reassignment of a case or cases is necessary or appropriate to more effectively and efficiently administer such case or cases, reassign cases with the consent of the affected judges. All reassignments, other than automatic reassignments from one judge to another, shall be subject to the chief judge's approval.

Related Cases: The clerk shall review page two of the petition to determine if the attorney or pro se party filing a bankruptcy case has indicated, in addition to other information required, whether the case being filed is "related" to any other case then pending before the court, or whether the petitioner has filed a prior bankruptcy in Colorado in the last eight years. If the case being filed appears to be "related" to another pending case, the case being filed shall be automatically reassigned to the judge with the earliest filed case. For the purposes of this order, a case is "related" to another case if one of the debtors in one case is an affiliate or an insider of a debtor in another case.

Sequential Cases: If the petition reflects that the debtor has filed a prior bankruptcy case in the last eight years, the clerk shall reassign the case to the judge to whom the last prior bankruptcy case was assigned. Similarly, if the automated data base reflects that the debtor has filed a prior bankruptcy case in the District of Colorado in the last eight years, the clerk shall reassign the new case to the judge to whom the last prior filing was assigned.

In the event of assignment or reassignment pursuant to this order, the clerk shall adjust the random assignment deck accordingly.

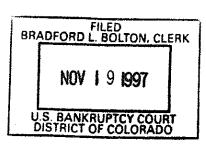
Sidney B. Brooks, Chief Judge

A. Bruce Campbell, Judge

Elizabeth E. Brown, Judge

Howard R. Tallman, Judge

Michael E. Romero, Judge



IN THE MATTER OF LIMITING NOTICE IN CHAPTER 7 CASES

#### AMENDED GENERAL PROCEDURE ORDER NUMBER 1996-3

THIS MATTER arises sua sponte in the interests of administration and in accordance with Rule 2002(h) and (m), Federal Rules of Bankruptcy Procedure, it is

ORDERED that in a chapter 7 case, after the last date set for the filing of claims appearing in the (1) notice of the meeting of creditors called pursuant to 11 USC 341(a) or (2) notice of possible dividend issued in accordance with Rule 3002(c)(5), whichever is later, all notices required by Rule 2002(a) and Rule 2002(f)(8) may be mailed only to the debtor, the trustee, all indenture trustees, creditors that hold claims for which proofs of claim have been filed, parties who have requested notice in writing, and creditors, if any, that are still permitted to file claims by reason of an extension granted pursuant to Rule 3002(c)(1) or (c)(2), and it is

FURTHER ORDERED that Amended General Order Number 1996-3 entered by this Court on January 10, 1997 is rescinded.

Dated: November 19 , 1997

BY THE COURT:

Charles E. Matheson, Chief Judge

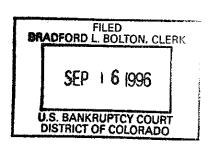
Sidney B. Brooks, Judge

Patricia Ann Clark, Judge

Donald E. Cordova, Judge

Ròland J. Brumbaugh, Judge

Marcia S. Krieger, Judgé



IN THE MATTER OF EXEMPTION TO PAYMENT OF PACER ACCESS FEES BY TRUSTEES SERVING IN CHAPTER 7 CASES, AND THE STANDING TRUSTEES IN CHAPTER 12 AND CHAPTER 13 CASES

#### AMENDED GENERAL PROCEDURE ORDER NUMBER 1996-5

THIS MATTER arises sua sponte in the interests of administration and in accordance with Item (23) of the Miscellaneous Schedule of Fees prescribed by the Judicial Conference of the United States pursuant to 28 U.S.C. 1930(b), good cause appearing in order to avoid unreasonable burdens to the estate, it is

ORDERED that a trustee appointed to the panel of chapter 7 trustees and serving in such capacity in a chapter 7 case pending in the District of Colorado, the standing chapter 12 trustee, and the standing chapter 13 trustee shall be and hereby are exempt from payment of any fee prescribed for usage of electronic access to court data in any case or proceeding in which the trustee is appearing in the capacity of trustee.

Dated: Sept /6, 1996

BY THE COURT:

BY THE COURT:

Charles E. Matheson, Chief Judge

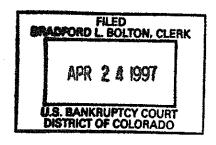
Sidney B. Brooks, Judge

Patricia Ann Clark, Judge

Donald E. Cordova, Judge

Roland J. Brumbaugh, Judge

Marcia S. Krieger, Judge



IN THE MATTER OF EXEMPTION FROM PAYMENT OF PACER ACCESS FEES FOR COLORADO COURTS

#### GENERAL PROCEDURAL ORDER NUMBER 1997-1

THIS MATTER arises in response to efforts of the Colorado Judicial Coordinating Council to facilitate coordination and efficient judicial administration between the federal and state court judicial systems. In accordance with 28 U.S.C. § 1930(b) and interpretative policies of the Judicial Conference of the United States, efficient and economical access to public information for Colorado courts is best facilitated by exempting Colorado courts from miscellaneous fee charges. It is therefore

#### **ORDERED** that:

- 1. No charge shall be made to Colorado state courts and their agents for electronic public access to court data in any case or proceeding in this court.
- 2. The Clerk of this Court shall obtain a no-charge access number and password to be disseminated to those individuals designated by the Chief Justice of the State of Colorado.

DATED this 24 day of april, 1997.

Charles E. Matheson, Chief Judge

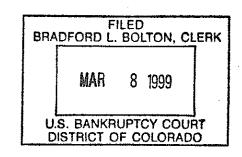
Patricia Ann Clark, Judge

Roland J. Brumbaugh, Judge

Sidney B. Brooks, Judge

Donald E. Cordova, Judge

Marcia S. Krieger, Judge



IN THE MATTER OF PROVIDING COPIES OF AN ABSTRACT OF THE DISCHARGE OF DEBTOR UPON REQUEST IN LIEU OF COPIES OF THE DISCHARGE

#### GENERAL PROCEDURE ORDER NUMBER 1999-1

THIS MATTER arises sua sponte upon the need of the Court to provide efficient and responsive customer service, to wit, the provision of copies of the Discharge of Debtor in closed case files transferred to the National Archives and Records Administration (NARA). Upon request, and in lieu of the alternative practices of retrieving closed case files from NARA and/or redirecting customers to NARA for the purpose of locating and photocopying the Discharge of Debtor form contained in the case file, it is

ORDERED that the Clerk shall (1) prepare an Abstract of Discharge based upon the official permanent records contained in the automated data base which shall contain the same permanent information and language appearing on the Discharge of Debtor form contained in the closed case file, and (2) make such Abstract of Discharge available for sale for such fee as may be required by the Judicial Conference of the United States pursuant to its authority under 28 U.S.C. 1930(b). It is

FURTHER ORDERED that a certified Abstract of Discharge based on the permanent information contained in the automated data base of the Bankruptcy Court shall carry the same force and effect as a copy of the Discharge of Debtor form contained in the closed case file.

Entered by the Court this  $8^{+h}$  day of MARCH, 1999.

BY THE COURT:

BY THE COURT:

Charles E. Matheson, Chief Judge

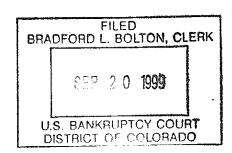
Sidney B. Brooks, Judge

Patricia Ann Clark, Judge

Donald E. Cordova, Judge

Roland J. Brumbaugh Judge

Marcia S. Krieger, Judge



IN THE MATTER NOTICES MAILED BY THE CLERK OR OTHER ENTITIES USING OFFICIAL FUNDS OF THE UNITED STATES COURTS ON BEHALF OF TRUSTEES ASSIGNED TO ADMINISTER BANKRUPTCY CASES

#### GENERAL PROCEDURE ORDER NUMBER 1999-3

THIS MATTER arises *sua sponte* upon the need for the Court to revise its noticing policies and procedures to require that the burden and expense of mailing notices in bankruptcy cases and proceedings be borne by the litigants, including trustees, rather than the taxpayers, as a fiscally sound practice pursuant to 28 U.S.C. § 156 and in accordance with Revised Noticing Guidelines approved by the Judicial Conference of the United States in March 1999. Accordingly, it is

ORDERED that effective January 1, 2000, the Clerk shall cease mailing, via the Bankruptcy Noticing Contractor (BNC) or otherwise, the following notices on behalf of trustees:

- (1) Notice Pursuant to LBR 202 of Trustee's Intent to Abandon;
- (2) Notice Pursuant to 6007(a) of Trustee's Intent to Abandon
- (3) Notice Pursuant to FedRBP 9019 and LBR 202 of Trustee's Motion to Approve Compromise and Settlement;

Dated: September <u>20</u>, 1999.

BY THE COURT:

BY THE COURT:

Charles E. Matheson, Chief Judge

Sidney B. Brooks, Judge

Patricia Ann Clark, Judge

Donald E. Cordova, Judge

Roland J. Brumbaugh, Judge

Marcia S. Krieger, Judge

BRADFORD L. BOLTON, CLERK

JUN 2 6 2000

U.S. BANKRUPTCY COURT DISTRICT OF COLORADO

IN THE MATTER OF COURT ELECTRONIC NOTICING PROCEDURES

#### GENERAL PROCEDURE ORDER NUMBER 2000-2

THIS MATTER arises *sua sponte* upon the need for the Court to announce its procedures for obtaining notices electronically. Pursuant to Rule 9036, Notice by Electronic Transmission, Federal Rules of Bankruptcy Procedure, the Court may direct notice by electronic transmission if the entity entitled to receive the bankruptcy notice requests in writing that the notice be transmitted electronically. This written request requirement is fulfilled through an electronic noticing agreement.

Accordingly, it is ORDERED that the Court will provide electronic noticing agreements through the judiciary's Bankruptcy Noticing Center to any entity requesting this service. The terms and procedures for electronic noticing are detailed in the court's noticing agreement provided by the Bankruptcy Noticing Center.

Dated: June 26, 2000.

BY THE COURT:

BY THE COURT:

Marcia S. Krieger, Chief Judge

Sidney B. Brooks, Judge

Charles E. Matheson, Judge

Donald E. Cordova, Judge

BRADFORD L. BOLTON, CLERK

MAR 2 2 2001

U.S. BANKRUPTCY COURT
DISTRICT OF COLORADO

IN THE MATTER OF OBSOLETE STANDING ORDERS AND GENERAL PROCEDURE ORDERS OF THE COURT

#### GENERAL PROCEDURE ORDER NUMBER 2001-4

THIS MATTER arises *sua sponte* upon the need to vacate certain Standing Orders, General Orders, and General Procedure Orders of the Court. Upon review and consideration, it appears that certain Standing Orders, General Orders, and General Procedure Orders of the Court are now obsolete, superseded, inconsistent with the Federal Rules of Bankruptcy Procedure or the Local Bankruptcy Rules for the District of Colorado, or otherwise no longer serve any useful purpose or benefit to the administration of bankruptcy cases or the resolution of disputes arising in those cases. Accordingly, it is

ORDERED that effective forthwith, the following Standing Orders, General Orders, and General Procedure Orders of the Court are hereby vacated:

GPO Unnuml	pered In the Matter of Kay Clements, Trustee
GPO 1993-2	In the Matter of Chapter 13 Fee Applications for \$1,000.00 or Less
1995-1	In the Matter of Alternative Dispute Resolution by Mediation
GO 1	Interim Rules Supplementing Rules of Bankruptcy Procedure
GO 2 Amd	Adoption of Local Rules of Procedure
GO 3	Adoption of Local Rules of Procedure
GO 4	Amendment to Local Rules of Procedure
GO 5	Amendment to Local Rules of Procedure
GO 6	In re Affirmative Action Plan
GO 6 Amd	Model Equal Employment Opportunity Plan
GO 7	In re Contracts for Court Reporting Services
GO 8	Adoption of Additional Local Rules of Procedure
GO 9	Order Amending Local Rules
GO 10	Order Amending Local Rules
GO 11	Order Amending Local Rule 26
GO 12 Amd	Equal Employment Opportunity Coordinator
GO 13	Order Amending Local Rule 5
GO 14	Order Amending Local Rules 4 and 15
GO 15	Order Amending Local Rule 26
GO 17	Order Adopting New Local Rule 44

GO 18	Order Amending Local Rule 23
GO 19	Order Amending Local Rule 5
GO 20	Order Amending Local Rule 22
GO 21	Order Amending Local Rule 2
GO 22	Order Amending Local Rule 23
GO 23	Order Amending Local Rule 45
GO 24	Order Amending Local Rule 11
GO 26	Order Amending Local Rules of Bankruptcy Procedure
GO 27	Order Amending Local Rules of Bankruptcy Procedure
GO 28	Order Modifying Local Rules of Bankruptcy Procedure
GO 29	Order Amending Rule 23, Local Rules of Bankruptcy Procedure
GO 30	Order Amending Rule 4, Local Rules of Bankruptcy Procedure
GO 33	Order Amending Local Rules of Bankruptcy Procedure
GO 34	Order Adopting Local Rule 46
GO 35	Order Amending Local Rules of Bankruptcy Procedure
GO 36	Order Amending Local Rules of Bankruptcy Procedure
GO 37	General Order Regarding joint Administration
SO 2	Order Establishing Discharge/Dischargeability Complaint Bar Deadlines
SO 3	Order Regarding Filing Fee for Complaints
SO 6	Order Regarding Registry Funds
SO 7	Order Authorizing Deputies to Mail Notices
SO 8	In re Registry of the Court
SO 9	In re Bankruptcy Rule 3002(c)
SO 11	Order Regarding 11 U.S.C. 521(1) and Corporations
SO 12	Order Directing Clerk to Refuse to Accept for Filing Any Petition
	Tendered Without Either the Filing Fee or an Application Permitted by
	B.R. 1006
SO 17	Order Requiring the Clerk to Return Documents Which Do Not Compley
	With the Bankruptcy Rules, Local Bankruptcy, Applicable Statutes, or
	Orders of the Court

Dated: March <u>Z</u> <del>Z</del>,2001.

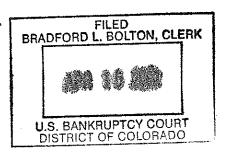
BY THE COURT:

Marcia S. Krieger, Chief Judge

Sidney B. Brooks, Judge

Donald E. Cordova, Judge

IN THE MATTER OF EXEMPTION
TO PAYMENT OF ELECTRONIC
ACCESS FEES BY THE ADMINISTRATOR
OF THE BANKRUPTCY PRO BONO
PROGRAM OF THE FACULTY OF
FEDERAL ADVOCATES



#### GENERAL PROCEDURE ORDER NUMBER 2002-3

THIS MATTER arises *sua sponte* in the interests of administration, to avoid unreasonable burdens and to promote equal access to justice in accordance with Item (1) of the Electronic Public Access Miscellaneous Fee Schedule promulgated by the Judicial Conference of the United States pursuant to 28 U.S.C. 1930(b). Good cause appearing therefor, it is

ORDERED that the Administrator of the Bankruptcy Pro Bono Program sponsored and funded by the Faculty of Federal Advocates shall be and hereby is exempt from payment of any fee prescribed for electronic access to court data in any case or proceeding referred to the Bankruptcy Pro Bono Program pursuant to General Procedure Order No. 1994-3 or by a bankruptcy judge.

Dated: April <u>/ 5</u>, 2002

BY THE COURT:

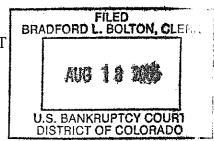
Donald E. Cordova, Chief Judge

Sidney B. Brooks, Judge

A. Bruce Campbell Judge

Elizabeth E. Brown, Judge

IN THE MATTER OF EXEMPTION TO PAYMENT OF ELECTRONIC ACCESS FEES FOR AUTHORIZED RESEARCH PURPOSES



#### GENERAL PROCEDURE ORDER NUMBER 2005-4

THIS MATTER arises *sua sponte* to avoid unreasonable burdens, to promote public access to information from analytical studies of bankruptcy and its ramifications, and to promote cost-effective access for accredited institutions for research and educational purposes for specifically designated periods of time in accordance with Item (1) of the Electronic Public Access Miscellaneous Fee Schedule promulgated by the Judicial Conference of the United States pursuant to 28 U.S.C. 1930(b). Good cause appearing therefor, it is

ORDERED that the Clerk of Court is authorized to maintain a list of institutions approved by the Judges of this Court to which an exemption of electronic access fees applies and the designated period of time for which the exemption applies to the respective institution.

Dated: August 18, 2005

BY THE COURT:

Sidney B. Brooks, Chief Judge

A. Bruce Campbell, Judge

Elizabeth E. Brown, Judge

Howard R. Tallman, Judge

Michael E. Romero, Judge

DEC 11 2006

IN THE MATTER OF MODIFYING THE PUBLIC RECORD IN CERTAIN SITUATIONS WHEN E-FILERS USE INCORRECT EVENTS FOR PLEADINGS FILED ON AND AFTER DECEMBER 11, 2006

#### GENERAL PROCEDURE ORDER NUMBER 2006-5

THIS MATTER arises pursuant to the Federal Rules of Procedure (Civil Rule 5(e), Bankruptcy Rules 5003 and 5005, 7005, 8008, 9011 and 9029), to address the improper usage of certain events selected by external electronic filers and the Clerk's need to safeguard the integrity of the court's docket while timely providing an accurate public record for proper case administration. Accordingly, commencing on and after December 11, 2006, the Clerk of the Court may correct a docket entry at any time in order to preserve the integrity of the Court's records and meet the requirements of Congress.

Pursuant to the above paragraph, whenever a Deputy Clerk re-enters a document with the correct event that was previously entered incorrectly, a notation will reflect that the improperly entered document is superceded by the re-entered document.

THE COURT ORDERS that commencing December 11, 2006, the Clerk may correct a docket entry at any time in order to preserve the integrity of the Court's records and meet the requirements of Congress.

Dated: /2/// ,2006

BY THE COURT:

Sidney B. Brooks, Chief Judge

A. Bruce Campbell Judge

Elizabeth E. Brown, Judge

Howard R. Tallman, Judge

Michael E. Romero, Judge

JAN 29 2007

IN THE MATTER OF PROCEDURES FOR FEE APPLICATIONS IN CHAPTER 13 CASES

#### GENERAL PROCEDURE ORDER NUMBER 2007-2

Upon the report of representatives of the Chapter 13 Bar, and its own investigation, the Court determines that it is appropriate to update and revise in accordance with the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005 ("BAPCPA") the system for awarding attorneys fees and costs in Chapter 13 to reflect the additional obligations imposed by the BAPCPA. In furtherance thereof,

#### IT IS HEREBY ORDERED that:

- 1. The following presumptively reasonable fee allowance ("PRF") procedures will be applicable in all Chapter 13 cases filed on or after <u>January 1, 2007</u>. This Order shall supercede L.B.R. 216 and Second Amended General Order 2001-1. Cases filed prior to January 1, 2007 remain subject to the Second Amended General Order 2001-1.
  - 2. In order to be eligible to use the PRF Procedure described in ¶4a below, applicants must:
  - a. provide the "Basic Services" as specified in <u>Exhibit A</u> to this GPO ("<u>Exhibit A</u>"), as necessary and appropriate; and
  - b. submit an affirmative declaration, in conjunction with filing the Fee Application, that:
    - (i) they are not excluding any of the Basic Services; and
    - (ii) that they have provided a copy of Exhibit A to their client with the engagement letter or fee agreement.
- 3. In the event that **any** Basic Services are excluded or if the total fees (not including expenses) exceed \$3000, the attorney **cannot** use the PRF procedure described in ¶4a, but must use that in ¶4b.
- 4. Applications for allowance of fees and reimbursement of expenses pursuant to the PRF procedure must be made using Exhibit B to this GPO ("Exhibit B"). Applications must be filed no

sooner than the date of entry of the Order confirming the Chapter 13 plan and no later than 15 days after the date of entry of the Order confirming the Chapter 13 plan. Applications must be served on the Chapter 13 Trustee, the debtor(s), and all Entries of Appearance with a notice conforming to Exhibit C. The Chapter 13 Trustee, the debtor(s) and all Entries of Appearance must have 20 days notice from the date of service to file an objection.

- a. If the total fees charged for representation of debtor(s) up to the date of the entry of the order confirming the Chapter 13 plan do not exceed \$3000, Applicant need not supplement Exhibit B, except upon formal objection, written request of the Chapter 13 Trustee, or express order by the Court.
- b. If the Applicant requests allowance of a fee in excess of \$3000 or Basic Services are excluded, the Application must be made by using Exhibit B, and the certificate contained in Exhibit B Supplement, and must be supplemented by
  - (i) a brief narrative discussing the results obtained or difficulties encountered,
  - (ii) detailed time records describing all individual services rendered in increments of tenths rendered,
    - (a) the time spent for <u>each</u> service,<sup>1</sup>
    - (b) the charge for each service,
    - (c) the Applicant's billing rate (and/or applicants associate's or paralegal's billing rate),
  - (iii) such other and further information as the Applicant believes is necessary to justify allowance of the fee pursuant to 11 U.S.C. § 330(a), and
  - (iv) if any of the Basic Services on Exhibit A are excluded, a copy of the engagement letter.

Copies of the Application as supplemented must be provided to the Chapter 13 Trustee, the debtor(s), and all Entries of Appearance. Notice of the Application must be mailed to the above parties and all other creditors, claimants, and parties in interest providing 20 days to object.

5. If there is no objection, the Court *may* allow the fee as requested, order further supplementation or set the Application for hearing. Any Order setting a hearing on an unopposed Application will identify the inadequacies or deficiencies in the Application which may result in reduction or disallowance of the requested fees or expenses. If an objection is filed, the Application and objection will promptly be set for hearing.

<sup>&</sup>lt;sup>1</sup> No lumping of time entries. Applicant must state specifically the amount of time for each task.

6. The Attorney must submit a form of order in substantial conformity with <u>Exhibit D</u> to this GPO except that the form of order shall include the specific amounts of fees and expenses requested and payable from plan payments. The form of order shall not be submitted in blank.

This General Order is effective nunc pro tunc January 1, 2007.

Dated: <u>Jan. 29</u>, 2007

BY THE COURT:

Howard R. Tallman, Chief Judge

Sidney B. Brooks, Judge

A. Bruce Campbell, Judge

Elizabeth E. Brown, Judge

Michael E. Romero, Judge

Commentary

The PRF does not include services required for adversary proceedings.

When requesting fees using  $\P$  4(a) of the PRF procedure, attorneys are not required to submit their engagement letter or other fee agreement, detailed time slips, or a narrative unless otherwise ordered by the Court, or requested by the Trustee or an objecting party. However, attorneys are advised that if their fees are questioned, it may be difficult, if not impossible, to prevail without the assistance of some or all of those items.

It is expected that the engagement will last through the earlier of consummation of the plan, entry of discharge, conversion or dismissal of the case. The PRF procedure is for requesting fees through the date of plan confirmation and is not intended to limit the scope of Chapter 13 engagements. The PRF process does not and should not limit the ability of debtors' attorneys to provide services post-confirmation. The court will entertain further fee applications, supported by time records, for post-confirmation work.

## EXHIBIT A BASIC SERVICES ANTICIPATED IN CHAPTER 13 CASES

The following services are Basic Services common to most Chapter 13 cases. Some cases will not require all of these services, but such services are considered essential to competent and effective representation of most debtors in Chapter 13. By utilizing the Presumptively Reasonable Fee ("PRF") procedure, the attorney for the debtor(s) agrees to perform these services as part of the chapter 13 case. If providing these services results in a fee in excess of the PRF, counsel must apply for fees in accordance with the Bankruptcy Code and Rules. The PRF procedure is intended to cover pre-confirmation fees. If necessary, counsel may file a fee application for fees incurred post-confirmation.

- 1. Meet with the debtor(s) to review and analyze the debtor(s)' financial situation.
- 2. Counsel the debtor(s) on whether the filing of a bankruptcy case is appropriate and necessary and, if so, whether to file a Chapter 7 or Chapter 13 case.
- 3. Advise the debtor(s) of their statutory obligations once a bankruptcy is filed, both preand post-confirmation.
- 4. Evaluate the timing of the filing.
- 5. Evaluate conflict of interest issues.
- 6. Explain to the debtor(s) the nature and amount of fees and expenses to be charged for the Basic Services. Provide the debtor(s) with a copy of this Exhibit A of Basic Services.
- 7. If required to e-file, e-file all documents on debtors behalf.
- 8. Analyze eligibility for discharge.
- 9. Prepare and file required documents, including, but not limited to, the schedules and statement of affairs and Form B22 C, Statement of Current Monthly Income, and other information required to be filed by section 521(a) of the Code.
- 10. Assist the debtor(s) in formulating a budget and Chapter 13 plan.
- 11. Respond to creditor inquires.
- 12. Timely supply requested information to the Chapter 13 Trustee.
- 13. Advise the debtor(s) with regard to the automatic stay.
- 14. Take appropriate action with respect to the automatic stay.
- 15. Appear at and represent the debtor(s) at the § 341 meeting of creditors.
- 16. Review claims filed by the final hearing on confirmation and account for them in the plan.
- 17. Represent the debtor(s) in negotiations with the Chapter 13 Trustee.
- 18. Prepare and file any necessary amendments to schedules, statements and proposed plans.
- 19. Where Debtor(s) own real estate or has lawsuits, obtain a lien search and if applicable, prepare and file motions for avoidance of liens.
- 20. Represent the debtor(s) at any Rule 2004 examination.
- 21. File or object to proofs of claim, as necessary.
- 22. If appropriate, prepare and file responses to motions and appear at any hearings.
- 23. Represent debtors in plan confirmation process and attend hearing if necessary on objections to confirmation.
- 24. Prepare all proposed orders and give all notices as required.
- 25. Comply with T.L.B.R. 1017 and 3015, 11 U.S.C. §§ 521 and 1308.

#### **EXHIBIT B**

# IN THE UNITED STATES BANKRUPTCY COURT FOR THE DISTRICT OF COLORADO

	HONORABLE		<del></del>
In re: EIN/SSN Debtor(s).	)	Case No. Chapter 13	
	CHAPTER 13 FE	E APPLICATION	
	SUMN	MARY	
Pursuant to 11 U.S Debtor(s), requests allowant incurred up to the date of o			, attorney for the nt of out-of-pocket expenses
1. TOTAL FEES R	EQUESTED in this app	plication	\$
2. TOTAL EXPEN	SES REQUESTED in t	this application	. + \$
	(Total Fees and	Expenses Requested	d) = \$
3. AMOUNT PAIL	TO DATE (exclusive	of the filing fee)	- \$
	OF FEES AND EXPERIENCE		
			=\$
I	DETAIL IN SUPPORT	Г OF FEE REQUE	S <u>ST</u>
	FEI		
n this case: (amo	greed to with Debtor(s) ount disclosed in 2016(bount disclosed in amend	o) disclosure)	
(2) hourl	fee represents:  fee for all basic service y charges based upon ti	ime spent.	

B. Applicant's rate for attorney service attorney services is \$/ hour; an hour.	es is \$/ hour; the rate for associate and the rate for paralegal services is \$/
EX	PENSES
Amount of expenses incurred:	
APPLICANT'S IN SUPPORT OF REQUEST FOR I	\$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ Cotal: \$  COTALICATIONS PRESUMPTIVELY REASONABLE FEE  ¶ 4a OF G.P.O. 2007-2.
APPLICANT CERTIFIES/ATTESTS THA	Т:
(Basic Services) as necessary and appropriate t	Services listed in Exhibit A to General Order 2007-2 to the Debtor(s)' case.  Services, to General Order 2007-2 to my client(s).
3. The foregoing is true and accurate.	
DATED:	Signature of Applicant
	Name of Applicant

#### **CERTIFICATE OF MAILING**

[Applicant must mail to the Chapter 13 Trustee, the Debtor(s) and the Entries of Appearance]

#### **EXHIBIT B SUPPLEMENT**

#### APPLICANT'S CERTIFICATIONS IN SUPPORT OF SUPPLEMENTED REQUEST FOR FEES PURSUANT TO ¶ 4b OF G.P.O. 2007-2.

#### APPLICANT CERTIFIES/ATTESTS THAT:

	I have not performed the following services listed on <u>Exhibit A</u> to General Order asic Services) for the fee requested and a copy of the Engagement Letter and/or Fee
•	t is attached hereto.
2.	I am requesting a fee for services which exceeds the presumptive fee amount.
3.	Attached to this Application are:
(a)	A narrative description of services performed such as results achieved, difficulties encountered or any other unique aspects of the case and discussing the standards o §330(a);
(b)	Detailed time records which includes:  (i) the TIME SPENT for each service rendered, broken out in tenths of an hour;  (ii) the HOURLY RATE for each service rendered;  (iii) the CHARGE for each service so rendered; and
(c)	Such other information as I believe is necessary to support my request for fees.
DATED:	
_	Signature of Applicant
	Name of Applicant

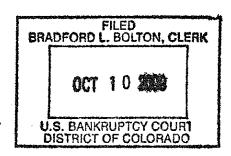
#### **CERTIFICATE OF MAILING**

[Applicant must mail Application to the Chapter 13 Trustee, the Debtor(s) and the Entries of Appearance. Applicant must mail the Notice (Exhibit C) to the above plus all creditors, claimants and parties in interest.]

SSN Debtor(s)	) Case No. ) Chapter 13
	HAPTER 13 FEE APPLICATION
TO THE CHAPTER 13 TRUSTEE AN	ID DEBTOR(S):
	that the undersigned counsel for the debtor has applied to ter 13 Fee Application requesting fees and expenses as
Requested Fees:	\$
Requested Exper	nses: \$
A copy of the Chapter 13 Fee Application	on is attached.
file a written objection and request for howenty (20) days from the date of service for hearings shall clearly specify the grounds.	Order 2007-2, if you desire to oppose this action you must nearing with the Court on or before, which is see of the Ch. 13 Fee Application. Objections and requests ounds upon which they are based, including the citation of real objections will not be considered by the Court.
If there is no objection, the Coursupplementation or set the Application is	t may allow the fee as requested, order further for hearing.
Dated:	
	Signature of Attorney for Debtor(s)
	Name of Attorney
	Attorney's Address
	City, State and Zip Code
	Telephone Number

CERTIFICATE OF MAILING

In re:		)
SSN De	btor.	Case No. Chapter 13
1 1	, counsel for the I	Debtor, is allowed a fee for services herein of \$,
and reimbursement in the amount of \$	nt of out-of-pocket exp	penses of \$, (or the prepayment of fees and expenses of which \$ is payable out of plan payments.
Dated:		
		BY THE COURT:
		Judge  Jinited States Bankruptcy Court



IN THE MATTER OF DISPOSITION OF THE ORIGINAL VERSION OF A REDACTED TRANSCRIPT

#### GENERAL PROCEDURE ORDER NUMBER 2008-3

THIS MATTER arises *sua sponte* upon the need to establish a procedure for the disposition of the original version of a transcript from which a redacted transcript was created and filed pursuant to Judicial Conference policy. See also, Fed.R.Bankr.P. 9037. Accordingly, it is

ORDERED THAT whenever a redacted transcript is filed, the original transcript from which the redacted transcript was created shall be restricted from public access.

Dated:  $\frac{10/22}{}$ , 2008

BY THE COURT:

Howard R. Tallman, Chief Bankruptcy Judge

Sidney B. Brooks, Bankruptcy Judge

A. Bruce Campbell, Bankruptcy Judge

Elizabeth E. Brown, Bankruptcy Judge

Michael E. Romero, Bankruptcy Judge

DEC - 4 2008

## UNITED STATES BANKRUPTCY COURT FOR THE DISTRICT OF COLORADO

IN THE MATTER OF ADOPTING INTERIM RULE 1007-1 TO IMPLEMENT THE NATIONAL GUARD AND RESERVIST DEBT RELIEF ACT

#### GENERAL PROCEDURE ORDER NUMBER 2008-7

This matter arises *sua sponte* to adopt Interim Rule 1007-1 of the Federal Rules of Bankruptcy Procedure to implement the National Guard and Reservist Debt Relief Act as it applies to temporary exclusion from means testing. Accordingly, it is

It is Ordered that pursuant to 28 U.S.C. § 2071, Rule 83 of the Federal Rules of Civil Procedure and Rule 9029 of the Federal Rules of Bankruptcy Procedure, that effective on December 1, 2008, Interim Rule 1007-1 is adopted without change.

Dated: December 4, 2008, nunc pro tunc to December 1, 2008

BY THE COURT:

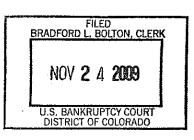
Howard R. Tallman, Chief Judge

Sidney B. Brooks, Judge

A. Bruce Campbell, Judge

Elizabeth E. Brown, Judge

Michael E. Romero, Judge



IN THE MATTER OF AUTHORIZED EXCUSED LEAVE AND FACILITIES CLOSURES

#### GENERAL PROCEDURE ORDER 2009 - 2

In accord with the authority of the Chief Judge of the United States Bankruptcy Court for the District of Colorado, on behalf of the Bankruptcy Judges for the District of Colorado, and concurrent and consistent with General Order 2009-7 of the U. S. District Court for the District of Colorado, the operations and personnel of the U. S. Bankruptcy Court are subject to the following order:

- 1. The Clerk of Court is authorized to close the Bankruptcy Clerk's Office facility in the District of Colorado on Thursday, December 24, 2009. By means of electronic filing, the court will remain open for filing of any paper, issuing and returning process, receiving a motion, or entering an order. In the event electronic filing is not available or applicable, the clerk's office may be contacted by telephone at (720) 904-730% during normal business hours.
- 2. All personnel of the U. S. Bankruptcy Court for the District of Colorado are authorized excused leave with pay on December 24, 2009.

#### SO ORDERED:

Dated at Denver, Colorado, this \_\_\_\_\_\_ day of November, 2009.

BY THE COURT:

Howard R. Tallman Chief Bankruptcy Judge

#### UNITED STATES BANKRUPTCY COURT

FOR THE DISTRICT OF COLORADO

F LED

UNITED STATES BANKRUPTCY COURT DISTRICT OF COLORADO

SEP 1 9 1984

BRADFORD L. BOLTON Clerk

DEPUTY CLERK

AMENDED STANDING ORDER NO. 5

It appears that because of the provisions of 11 U.S.C. §362 staying all entities from commencing or continuing any suit against debtors, the Internal Revenue Service and Colorado Department of Revenue may or may not be assessing tax returns, setting off overpayments against balances due, or withholding tax refunds due debtors in Chapter 7, 11, and 13 cases under the Bankruptcy Code. In the judgment of the Court, this action or failure to act hinders and delays administration of bankruptcy cases in this District; moreover, the continuation of this action works an injustice and causes debtors undue hardship. The Internal Revenue Service and Colorado Department of Revenue agree with this conclusion; therefore, it is

ORDERED that the Internal Revenue Service and the Colorado Department of Revenue be and they are hereby authorized and directed to assess voluntarily filed tax returns and make refunds in the ordinary course of business to debtors who have cases filed in this District, and the Internal Revenue Service and the Colorado Department of Revenue are hereby authorized to offset against any refund due a debtor any taxes due the United States Government or the State of Colorado.

FURTHER ORDERED that the stay afforded by 11 U. S. C. §362 be and it is hereby automatically modified as provided herein in any case filed in this District, unless otherwise ordered by a judge presiding in a given case.

DATED: September 19th, 1984

INTERNAL REVENUE SERVICE, and

COLORADO DEPARTMENT OF REVENUE,

In re

BY THE COURT:

John F. McGrath

Jan ID

Roland J. Brumbaugh

Jay Z. Gueck

#### UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLORADO

	IN BANKRUPTCY	
	IN BANKKOI ICI	FILED UNITED STATES BANKRUPTCY COURT DISTRICT OF COLORADO
In re:	)	JUN 6 1988
STANDING ORDER NUMBER	13 )	JUN 0 1300
	)	BRADFORD L. SOLTON, Sink
		DEPUTY CLERK

ORDER DELEGATING AUTHORITY TO THE CLERK OR HIS DESIGNATED DEPUTY TO ENTER CERTAIN MINISTERIAL ORDERS ON BEHALF OF THE COURT

In the interest of efficient and expeditious administration of cases pending before the Court, it appears necessary to delegate to the Clerk or his designated deputy(ies) authority to enter certain ministerial orders on behalf of the Court under his own signature or the signature of his deputy in accordance with 11 U.S.C. 105(a). There being no adverse interest to the contrary, it is therefore

ORDERED that the Clerk shall, under his own signature or the signature of a designated deputy clerk, enter for and on behalf of the Court certain ministerial orders as itemized and, further described on the attachment hereto, subject to such additions and revisions as may be hereafter approved by the Court.

Dated in Denver this  $6^{\frac{1}{10}}$  day of  $\frac{1}{100}$ , 1988.

Charles E Matheson

Patricia Ann Clark

Roland J. Brumbaugh

Sidney B. Brooks

BY THE COURT:

#### MINISTERIAL ORDERS MAY BE ENTERED BY THE CLERK OR HIS

#### DESIGNATED DEPUTY AS FOLLOWS:

- 1. Order Discharging Trustee and Closing Case in a No-Asset Case. The filing of a report by the trustee in a chapter 7 case stating that there are no assets subject to administration by the trustee constitutes the final report and account of the administration of the estate pursuant to 11 U.S.C. 704(9). Signature thereon by the trustee constitutes certification that the estate has been fully administered pursuant to Fed.R.B.P. 5009. If within 30 days no objection has been filed by the U.S. Trustee, or a party in interest, there shall be a presumption that the estate has been fully administered. Thereafter, but not before entry of the discharge, the Clerk shall enter the Order Discharging the Trustee and Closing The Case for and on behalf of the Court.
- 2. Order on Trustee's Supplemental Final Report, Motions For Discharge of the Trustee, and Closing Case. Upon the filing of a Trustee's Supplemental Report stating that final distribution of the funds of an estate has been completed, as evidenced by supporting documentation attached thereto, and approved by the U. S. Trustee, the estate is deemed to be fully administered and in accordance with 11 U.S.C. 350(a), the Clerk shall enter the Order discharging the trustee and closing the case for and on behalf of the Court.
- Order Accepting Final Report And Discharging Trustee And In 3. Completed and Dismissed Cases Closing Estate. The Chapter 13 Trustee shall file a Final Report and Request For Discharge of Trustee stating that a final report has been filed pursuant to 11 U.S.C. 1302(b)(1) and that administration of the Chapter 13 case has been completed as evidenced by supporting documentation attached thereto. within 30 days after, no objection has been filed by the U.S. Trustee or a party in interest, there shall be a presumption that the estate has been fully administered and the Clerk shall enter the Order Discharging Trustee. addition, if a statement is included in the motion that all provisions of the plan have been completed, and after entry of the discharge of debtor, then in accordance with 11 U.S.C. 350(a), the Clerk shall further enter the Order Closing Estate for and on behalf of the Court.

CEM PAC RJB

SBB 5/11

- 4. Order Reopening Case. When it appears a case was closed due to clerical error, the Clerk shall enter the Order reopening the case and waiving the filing fee for reopening the case for and on behalf of the Court.
- 5. Order Reopening Adversary Proceeding. When it appears that an adversary proceeding was closed and a related proceeding remains open and pending, the Clerk shall enter the Order reopening the matter for the purpose of dealing with said pending matter and waiving the filing fee for reopening the matter for and on behalf of the Court.
- of the Order For Relief pursuant to 11 U.S.C. 303(h), the Clerk shall enter an Order For Procedure pursuant to B.R. 1007(a)(2) directing the debtor to file within 15 days after entry of the Order For Relief a list containing the name and address of each creditor unless a schedule of liabilities has been filed. In the event the debtor does not comply with this Order For Procedure, then the Clerk shall enter an Order For Procedure pursuant to B.R. 1007(k) directing the trustee, each petitioning creditor, a committee, or any other interested party to prepare and file the list of creditors required by B.R. 1007(a)(2).
- 7. Order Vacating Order of Dismissal and Reinstating Case.
  When a review of a case file indicates that an order was entered dismissing a case for failure to cure deficiencies in filings when, in fact, an order extending the time to file had been entered, the Clerk shall enter the Order Vacating Order of Dismissal and Reinstating Case for and on behalf of the Court.
- 8. Order Vacating Order of Dismissal and Reinstating Case.
  When a review of a case indicates that an order was entered dismissing a case for failure to cure deficiencies in findings and that the published notice provides that the order be set aside if the deficiency is cured before the Order Dismissing Case becomes final, and that the deficiencies have been cured, the Clerk shall enter the Order that the order dismissing the case be and is vacated and that the case is reinstated and shall be set for a meeting of creditors upon notice.

08/02/88
CEM PAC CC
RJB PAC
SBB

9. Order for Payment of Filing Fees in Installments, Order Denying Payment of Filing Fees in Installments, and Notice of Dismissal in the Event of Default. Upon filing of an Application to Pay Filing Fee in Installments by the debtor pursuant to Rule 1006(b)(2), Fed.R.Bank.P., in a format that substantially complies with Official Form 3, and provided that the debtor has not defaulted on an obligation to pay the filing fee in installments in a prior case, the Clerk shall enter the Order for Payment of Filing Fee in Installments and Notice of Dismissal in the event of Default on behalf of the Court. Said Order shall be in substantial conformity with Official Form 3 as amended for the District of Colorado, to wit, shall require no more than four installments, the final installment of which shall be made no later than 120 days after filing of the petition, and shall include a statement that until the filing fee has been paid in full, the debtor shall neither pay any money nor relinquish any property for services in connection with the case. In the event the official records demonstrate the dismissal of a prior bankruptcy case filed by the debtor and at the time of dismissal the debtor had failed to pay the filing fees in full according to the terms of an installment fee order, the Clerk shall enter an Order Denying Payment of Filing Fees in Installments.

December 3\_, 2004

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13. Closing or Dismissal of Duplicate Petitions Entered in Error. If an attorney contacts the court in writing prior to the close of court business hours on the same day that the attorney filed a duplicate case in error, the erroneous case will be closed and the filing fee will be backed out of the payment system. If action is not taken on the day the petition is filed, the attorney must file a motion to dismiss the duplicate petition filed in error and, if the motion is filed within three business days of the erroneous filing, the attorney is only required to serve the trustee, United States Trustee and the debtor(s) to avoid undue confusion, delay and cost. The clerk or his designated deputy shall prepare above his or her signature and enter an order Dismissing Duplicate Petition Entered in Error. Consistent with Judicial Conference policy generally prohibiting the refund of fees, the Clerk is directed to deny any requests to refund the filing fee.

HRT #

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Dated this 21 of October, 2010.

- 14. <u>Order for Turnover.</u> Upon filing of a motion or application for entry of an order directing the debtor to turn over property of the estate to the trustee, and upon finding that one of the following conditions are met:
  - a. In the event the debtor and trustee **previously entered** into a stipulation for said turnover and the debtor and debtor's counsel, if any, were served a copy of the motion or application for entry of an order for turnover;
  - b. In the event the debtor and trustee **did not previously enter** into any prior stipulation for said turnover but the debtor and debtor's counsel, if any, were served with (1) a copy of the motion or application for entry of an order for turnover and (2) a notice providing them not less than fourteen days in which to file a written objection to the motion, no less than fourteen days have passed since the debtor was served a copy of the motion or application and notice, and the debtor did not file an objection to said motion or application; or
  - c. In the event the debtor and trustee **did not previously enter** into any prior stipulation for said turnover but the debtor and debtor's counsel, if any, were served with (1) a copy of the motion or application for entry of an order for turnover and (2) a notice mailed or electronically served by the Clerk providing them not less than fourteen days notice in which to file a written objection to the motion, no less than fourteen days have passed since the debtor was served a copy of the motion or application and notice, and the debtor did not file an objection to said motion or application

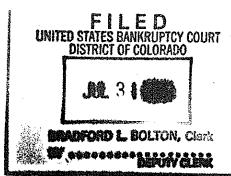
the Clerk shall enter a virtual text order, to be provided to the trustee, debtor and debtor's counsel, if any, as follows:

ORDER FOR TURNOVER OF PROPERTY OF THE ESTATE: Upon filing of the trustee's properly pled motion/application for entry of an order directing the debtor to turn over property of the estate, and the trustee either (1) having previously entered into written stipulation with the debtor for said turnover or (2) debtor having been provided no less than thirteen days notice of an opportunity to object to said motion/application for turnover and the debtor failing to object to the entry of an order approving said motion/application for turnover, and pursuant to authorization granted to the undersigned by the Court in paragraph 14 of Standing Order Number 13, IT IS ORDERED that no later than fourteen days after entry of this order, the debtor shall turn over to the trustee property of the estate as described in said application/motion. For the Court: Bradford L. Bolton, Clerk.

Amended November _	18世	, 2009, to be effective December 1, 2009
_		

ABC COLLEGE LINE

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### UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLORADO IN BANKRUPTCY

In re:			
STANDING	ORDER	NUMBER	14
			:

### ORDER REGARDING RULE 67 FEDERAL RULES OF CIVIL PROCEDURE

It appearing necessary to accommodate the need for expeditious administration of the cases before this Court, and in accordance with 28 U.S.C. 2041 and rule 67, F.R.Civ., it is

ORDERED that any order obtained by a party or parties in an action that directs the Clerk to invest in an interest-bearing account or instrument funds deposited in the registry of the Court pursuant to 28 U.S.C. 2041 shall include the following:

- the amount(s) to be deposited and/or invested and party(ies) making such deposit(s);
- 2. the name of the depository approved by the Treasurer of the United States as a depository in which funds may be deposited;
- 3. a designation of the type of account or instrument in which the funds shall be invested if required by law or desired by a party.
- 4. wording which directs the Clerk to deduct from the earnings on the investment a fee, not exceeding that authorized by the Judicial Conference of the United States and set by the Director of the Administrative Office at an amount equal to the first 45 days income

earned on the investment, whenever such income becomes available for deduction in the investment so held and without further order of the Court. \*

DATED in Denver this 3/ day of /uly, 1989

BY THE COURT:

harles E. Matheson

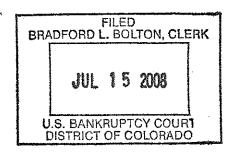
Patricia Ann Clark

Roland J. Brumbaugh

Sidney B. Brooks

\* Modified per GPO 2009-3 to provide that the fee is the current fee set by the Director of the Administrative Office of U.S. Courts.

In re:
)
STANDING ORDER NUMBER 15
Amended
)



### ORDER REGARDING SIGNATORIES REQUIRED FOR DISBURSEMENTS OF REGISTRY FUNDS

This matter arises *sua sponte* upon the need for appropriate safeguards in authorizing disbursements from the Registry of this Court. Therefore, it is

ORDERED that Ent Federal Credit Union, along with its successors or assigns, are designated as a depositary of the Court for the purpose of disbursing funds deposited with the Court pursuant to 28 U.S.C. § 2041, and it is

FURTHER ORDERED that disbursements from the registry of the Court shall be in the form of a check or wire transfer drawn upon the designated depositary payable to and in an amount specified in an order of the court pursuant to 28 U.S.C. § 2042 and the Local Bankruptcy Rule regarding registry funds, and it is

FURTHER ORDERED that said disbursement order of the court shall bear two signatures as follows:

- (1) One signature shall be of an active judge of the Court; and
- One signature shall be of the Disbursement Officer, who shall be the Clerk of the Bankruptcy Court, or in his or her absence, the Chief Deputy Clerk of the Bankruptcy Court, or in his or her absence, another active judge of the Court.

Dated this 15<sup>th</sup> day of July, 2008.

BY THE COURT:

Howard R. Tallman, Chief Judge

Sidney B. Brooks, Chief Judge

A. Bruce Campbell, Judge

Elizabeth E. Brown, Judge

Michael E. Romero, Judge

UNITED STATES DISTR	ICT ( IN		FOR THE RUPTCY	FILED UNITED STATES BANKRUPTCY COURT DISTRICT OF COLORADO
In re: SECOND AMENDED STANDING	ORDE	ER	)	JAN   7 1091
NUMBER 16		, }	BRADFORD L. BOLTON, Clerk  BY DEPUTY CLERK	

STANDING ORDER DENYING MOTION TO REOPEN BANKRUPTCY CASE WHERE FILING FEE HAS NOT BEEN TENDERED

This matter arises <u>sua sponte</u> upon the need to establish a uniform procedure for enforcing the collection of the filing fee required to reopen a bankruptcy case.

Pursuant to 28 U.S.C. 1930(b), the Judicial Conference of the United States has established that "[f]iling fees prescribed by 28 U.S.C. 1930 must be collected when a Bankruptcy Code case is reopened, unless the reopening is to correct an administrative error or for actions related to the debtor's discharge. If a Bankruptcy Code case is reopened for any other purpose, the appropriate fee to be charged is the same as the filing fee in effect for commencing a new case on the date of reopening." For clarification, the term "administrative error" shall represent errors and omissions resulting from action or inaction taken by the Court or any of its employees. It shall not include errors and omissions resulting from action or inaction by the debtor, trustee, creditors, other interested parties, or attorneys acting on their behalf.

In order to establish a uniform procedure for collection of this fee, it is necessary to enforce collection thereof prior to reopening the case. Therefore, it is

ORDERED that all motions to reopen a bankruptcy case for any purpose other than to correct an administrative error of the Court or the Clerk or for actions related to the debtor's discharge shall be accompanied by payment in the same amount as the filing fee in effect for commencing a new case on the date of reopening, and it is

FURTHER ORDERED that in the event the reopening fee is not tendered with the motion to reopen bankruptcy case, the motion shall be denied without prejudice to refile at a later date, and the Clerk shall return the motion and accompanying documents along with a copy of this Standing Order to the movant.

Dated: January 17, 1991

Charles E. Matheson

BY THE COURT

Patridia Ann Clark

Roland J. Brumbaugh

Sidney B. Brooks

Donald E. Cordova