

Exhibits

The parties must exchange FULL SETS of intended exhibits and illustrative aids prior to trial. Exhibits which have been attached to pleadings or provided as discovery responses are not considered to be exchanged for purposes of trial preparation.

At the Commencement of the Trial/Evidentiary Hearing.

- Each exhibit must have been marked for identification before the trial or hearing in compliance with L.B.R. 9070-1. (Plaintiff/Movant-numbers and Defendant/Respondent-letters).
- **Multi-page exhibits should be individually page-numbered.**
- The courtroom is equipped for electronic evidence presentation. Any party planning to use courtroom technology must follow the procedures available at www.cob.uscourts.gov/romero. If electronic exhibits are being used, each party must provide electronic copies of all evidence on a thumb drive to courtroom staff before the scheduled court proceeding begins.
- If paper exhibits are being used, each party shall provide three (3) copies (original + 2) of all exhibits to the Law Clerk or Courtroom Deputy. The original exhibits are to be used by the witness and the copies are for the Court. Paper exhibits should be placed in a binder and indexed in the form of Attachment 1 to L.B.R. 9070-1.1.

At the Conclusion of the Trial/Evidentiary Hearing.

- Pursuant to L.B.R. 9070-1(a)(3), counsel/parties must retain custody of their respective original exhibits and deposition transcripts until such time as all need for the exhibits and deposition transcripts has terminated and the time for appeal has expired, or all appellate proceedings have been terminated, plus 60 days. In the event an appeal is filed, counsel must provide their exhibits pursuant to the appellate court's direction.