## **MEMORANDUM**

TO: U.S. Marshal Service

Federal Protective Service

FROM: U.S. Bankruptcy Court

RE: Entry Protocol for the U.S. Bankruptcy Court

DATE: March 13, 2020

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Effective Friday, March 13, 2020 and until further notice, anyone (e.g., visitors/members of the public, employees, service providers) who meets any of the following criteria shall be denied entrance to the U.S. Bankruptcy Court:

Individuals who have been in any country for which the CDC has issued a Level 3 travel health notice within the last 14 days;

- Individuals who reside, or have been in close contact, with someone who has been in any of the aforementioned countries in the last 14 days;
- Individuals who have been asked to self-quarantine by any hospital, health agency or medical professional;
- Individuals who have been diagnosed with Coronavirus/COVID-19;
- Individuals who have had direct contact with anyone who has been diagnosed with Coronavirus/COVID-19.
- Individuals with apparent symptoms of COVID-19, such as fever, severe cough, or shortness of breath.

Additionally, all judges, staff, security personnel, contractors and others entering the courthouse are strongly encouraged to follow social distancing guidelines (keep six feet apart) and to wear cloth face coverings or masks while in common areas of the courthouse such as entryways, hallways, and restrooms.

Please contact the relevant agency with any questions or concerns. Thank you for your immediate attention to this matter.

If you have been denied access to the U.S. Bankruptcy Court, please contact your attorney or the Administration Department at 720-904-7303 or <a href="mailto:cobml\_admin@cob.uscourts.gov">cobml\_admin@cob.uscourts.gov</a>.

Level 3 Travel Notices (Warning - Level 3, Avoid Nonessential Travel—Widespread Ongoing Transmission)

April 10, 2020

- China
- Iran
- Most European Countries
- United Kingdom
- Ireland
- Iceland