

FILING THE PLAN

Local Bankruptcy Rule 3015-1

- (1) The debtor must file a chapter 13 plan in substantial conformity with L.B.F. 3015-1.1.
- (2) The debtor's failure to file the plan within 14 days from the petition date or date of conversion to chapter 13 may result in the dismissal of the case pursuant to 11 U.S.C. § 1307(c)(3) and Fed. R. Bankr. P. 3015(b).
- (3) The debtor must give notice of the plan and transmit it to the chapter 13 trustee, United States Trustee, and all parties listed on the Creditor Address Mailing Matrix. If the debtor files the plan on the petition date, the Court will transmit the plan and the Notice of Meeting of Creditors to these parties. If the debtor does not file the plan on the petition date, then the debtor will be responsible for transmitting to these parties both the plan and a Notice.
- (4) If the chapter 13 plan will directly impact the legal rights of particular creditors, such as modifying or terminating lien or contract rights, then the debtor must also serve those particular creditors in the manner prescribed in Fed. R. Bankr. P. 7004.
- (5) No later than three days following the debtor's notice or notice and service of the plan or any amended plan, the debtor must file a completed certificate of service.