

## **IMPORTANT INTERIM UPDATE TO E-FILERS**

Good afternoon:

The following information is very important regarding changes effective Wednesday, January 14, 2015 and information on the UST Office Move and relocation of the 341 Meeting of Creditors for the Metro Denver area.

Please share it with your staff and colleagues

### **\*\*IMPORTANT INFORMATION EFFECTIVE 1/14/2015\*\***

The following two December 1, 2014, Chapter 7 Statement events **WILL BE DEACTIVATED** Wednesday, January 14, 2015 at 8:00 a.m. MST. The deactivated events are:

1. Chapter 7 Statement of Current Monthly Income Form 22A-1
2. Statement of Exemptions from the Presumption of Abuse Form 22A-1Supp

The **two events have been combined into ONE new event** (see below) and Official Forms B22A-1 and B22A-1Supp **will be filed together as one 'pdf' when applicable.**

#### **New Event:**

- Chapter 7 Statement-Monthly Income (22A-1)/Exemption Presumption of Abuse (22A-1Supp)

**The new combined events will be available by 8 a.m. on Wednesday, January 14, 2015.**

The event changes are the result of various questions received by System Deployment and Support Office (SDSO) shortly after the December 1 changes from various Clerk's Offices and software vendors nationally regarding various challenges of how the two events worked regarding Chapter 7 Individual Debtors with non-consumer debts or those who would qualify for the exemption from the means test based upon various military service provisions.

The new event is intuitive and will prompt the filers of the applicable forms to answer specific questions and based upon the answer the event will allow the correct information to populate the final docket text.

There were minor changes to the Chapter 13 and 11 Statement of Current Monthly income events to allow the value of 0.00 to enter at the applicable current monthly prompt.

### **United States Trustee Office Move: Information**

**Effective January 30, 2015, the new address for the Office of the U.S. Trustee will be as follows:**

Byron G. Rogers Federal Building  
1961 Stout Street  
Suite 12-200  
Denver, Colorado 80294-1961

### **New location for Creditors Meetings beginning January 17, 2015**

Here is information from Assistant United States Trustee Greg Garvin about the new meeting of creditor locations to occur on January 17, 2015. The new location is in the Federal Office Building attached to the side of the Byron Rogers Courthouse where our Judges held court during construction, it is a separate entry manned by different security officers not under the U.S. Marshal. We suggest allowing 15 minutes to clear their security.

**Below are the new addresses for the 341 meeting space.**

Byron G. Rogers Federal Building  
1961 Stout Street  
Suite 16-200, Room A  
Denver, Colorado 80294-1961

Byron G. Rogers Federal Building  
1961 Stout Street  
Suite 16-200, Room B  
Denver, Colorado 80294-1961

Byron G. Rogers Federal Building  
1961 Stout Street  
Suite 16-200, Room C  
Denver, Colorado 80294-1961

## **Moving To A New Office/Updating Your Master Record**

Whether you leave your office to pursue a new position, or are just moving to a new location, it is imperative that you update your master record with the court. In order to do so, send an email to [cobml\\_training@cob.uscourts.gov](mailto:cobml_training@cob.uscourts.gov) titled "Master Record Update". Although we will update your address in all of your open cases, it will be up to you to file a change of address in any open case you are involved in order to comply with Local Bankruptcy Rule 9010(a)(2).

If you are leaving your firm or office, please contact the training department prior to your last day. A login belongs to an attorney, not a firm, so it is important to make sure you substitute with another attorney, or withdraw from a case **before** your last day if you do not plan to take cases/clients with you.

## **Duplicate Case Filing Prevention**

If your software fails to completely file a new case, or if you are unsure a case has been filed, but want to verify, please call Training, or check PACER. In order to ensure you are not responsible for paying both filing fees on a duplicate case, you'll need to contact the court by email before 4:00pm on the same day the case was filed. If you filed a duplicate case, please send an email to [cob\\_qa@cob.uscourts.gov](mailto:cob_qa@cob.uscourts.gov), and await further instruction.

**Important CM/ECF Contact Information:**

**CM/ECF HELP DESK NUMBER - 720-904-7450**

Help Desk members will answer the phone or will return the call if a message is left. Use this phone number when you have procedural questions regarding e-filing, need help e-filing documents, or have questions regarding ECF training.

**TRAINING TEAM E-MAIL ADDRESS - [cobml\\_training@cob.uscourts.gov](mailto:cobml_training@cob.uscourts.gov)**

Use this e-mail address when you have procedural questions regarding e-filing, need help e-filing documents, have questions regarding ECF training, or you want to change information in your ECF Account (i.e. e-mail address, master address record, etc.)

**QUALITY ASSURANCE TEAM E-MAIL ADDRESS - [cob\\_qa@cob.uscourts.gov](mailto:cob_qa@cob.uscourts.gov)**

Use this e-mail address when you have made a mistake during the e-filing of your document and want the QA Team to fix it for you.

**YOUR ECF TRAINING TEAM/HELP DESK MEMBERS:**

Rich Roberts and TJ Vincent

Backups: Meghan Smotts, Theresa Gardner