

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF COLORADO
ELECTRONIC CASE FILING (ECF) SYSTEM
ELECTRONIC FILER REGISTRATION FORM
(Live System)**

To register for an account on the Court's ECF System, please provide the information requested below:

Name: _____

Firm Name: _____

Firm Address: _____

Voice Phone Number: _____

FAX Number: _____

Bar ID# and State: _____

Date admitted to practice before the Colorado U.S. District Court, _____

Primary E-Mail Address (for e-mail notification) _____

Send Duplicate E-Mail To: _____

Send Electronic Notice (check one): Each Filing _____ End of Day Summary _____

Send Electronic Notice in the following format (check one):

_____ HTML for Netscape, ISP mail service, i.e, AOL, Hotmail, Yahoo, etc.

_____ Text for cc:mail, Groupwise, Outlook, Outlook Express, Other (please list)

CM/ECF Contact Name and Telephone Number _____

By submitting this registration form, applicant agrees to the statements on the next page.

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF COLORADO
ELECTRONIC CASE FILING (ECF) SYSTEM
ELECTRONIC FILER REGISTRATION FORM
(Live System)**

By submitting this registration form, applicant agrees to the following:

1. Federal Rule of Bankruptcy Procedure 9011 requires that every pleading, motion, and other paper (except lists, schedules, statements or amendments thereto) filed with the Court be signed by at least one attorney of record or, if the party is not represented by an attorney, by the party. The unique password issued to an Electronic Filer identifies that person to the Court each time he or she logs on to the ECF system. The use of an Electronic Filer's password constitutes the signature of the Electronic Filer for the purposes of Fed.R.Bankr.P. 9011 on any document or pleading filed electronically using that Electronic Filer's password. Therefore, an Electronic Filer must protect and secure the password issued by the Court. If you have any reason to suspect your password has been compromised, it is your duty to notify the Court immediately. The Court will thereafter immediately delete that password from the ECF system and issue a new password.
2. By this registration, applicant agrees to adhere to General Procedure Order No. 2001-8 and the Administrative Procedures for Electronic Case Files attached thereto and referenced therein, including consenting to the electronic service of pleadings and other papers from the Court as set forth in paragraphs II.C.3. therein. Applicant further understands and agrees that upon entering an appearance as an Electronic Filer in a case or proceeding, such appearance does not constitute consent to receive notice and service by electronic means from other attorneys unless he or she files a specific consent for service by electronic means within such case or proceeding. Applicant further understands that upon notification of an error, omission, or other deficiency in a document filed electronically, the Electronic Filer shall correct said deficiency no later than the next court day, failing which said deficient document shall be deemed stricken.
3. Applicant agrees that prior to receiving a login and password to electronically file documents, he or she must enroll in and satisfactorily complete a CM/ECF Electronic Filer Training Program conducted by the clerk.
4. Applicant understands that originals of all electronically filed pleadings, affidavits, and other documents that contain original signatures or require verification under Fed.R.Bankr.P. 1008, or an unsworn declaration as provided in 28 U.S.C. § 1746, must be maintained by the attorney of record or the party originating the document for two years following expiration of all time periods for appeals after entry of a final order terminating the case or proceeding.
5. Except for federal agencies and chapter 7 trustees for whom other filing fee payment procedures may apply, applicant understands that in order to electronically file documents for which a fee is required, he or she must pay those fees with a credit card via the secured Internet either upon conclusion of the transaction or by the close of business on the date of the filing. The applicant further understands that failure to meet this payment requirement represents a defective filing and may result in the loss of electronic filing privileges.
6. Applicant understands that the Court may revoke an Electronic Filer's password and, therefore, his or her authority and ability to electronically file documents for failure to comply with any provisions of this agreement, failure to adequately protect his or her Electronic Filer password, failure to comply with the provisions of L.B. 5005-4 App and L.B.R. 5005-4 or the Administrative Procedures for Electronic Case Files attached thereto, failure to pay any fees required for documents electronically filed, or other misuse of the electronic case filing system.

Date _____

Signature of Applicant

Please return to: ECF Training Coordinator
U. S. Bankruptcy Court
District of Colorado
721 19th St.
Denver, CO 80202

UNITED STATES BANKRUPTCY COURT
DISTRICT OF COLORADO
ELECTRONIC CASE FILING (ECF) SYSTEM

ELECTRONIC FILER PASSWORD FORM
(Live System)

Electronic Filer Password (provided by filer): _____
(Password Parameters: Minimum 8 characters,
must include both upper and lower case alphabetic
characters and at least one digit or special character.)

Signature of Electronic Filer: _____

Date: _____

NOTE: Upon the electronic filer's completion of a court administered CM/ECF training course and assigned homework, a CM/ECF login will be assigned on this form and mailed to the electronic filer.