

PROCEDURAL ORDER ON 1-DAY TRAILING DOCKET
OF ADVERSARY AND MISCELLANEOUS MATTERS

TO: COUNSEL OF RECORD OR, IF A PARTY APPEARS PRO SE, THE PARTY OR PARTIES TO THIS ADVERSARY PROCEEDING/MISCELLANEOUS MATTER

Your matter has been scheduled for a hearing/trial on the Court's 1-day hearing/trial docket of adversary and miscellaneous matters set to commence on @, 200@ at 9:00 a.m. The following rules will apply to all matters set for hearing/trial:

1. The docket will be called at **9:00 a.m.** to determine whether any matters have been resolved and can be stricken from the docket.

2. Cases will be tried in the order scheduled, with the first hearing/trial to commence **IMMEDIATELY AFTER THE DOCKET CALL AT 9:00 A.M.** At the completion of the first case on the docket the Court will immediately commence the hearing/trial on the second case, and will proceed through the docket in this manner.

3. The parties shall be present in the courtroom with their witnesses and prepared for hearing/trial when their case is called. If one party is absent or not prepared to proceed when a case is called, judgment will be forthwith entered in favor of the party present. If both parties are absent, the case called will be dismissed.

4. Unless otherwise ordered by this Court, hearing/trial briefs or memoranda are not mandatory. If a party chooses to file a brief to assist the Court in its deliberations, such brief should be filed approximately one full week prior to the hearing/ trial date to afford adequate time for the Court's review.

5. If a matter is settled, Movant/Plaintiff will be responsible to promptly advise the Court and to file a written settlement agreement and order for judgment in accordance with the settlement.

6. Continuances will be rarely granted and only for exceptional circumstances. Motions for continuance filed shortly before hearing/trial will be summarily denied.