

**UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF COLORADO**
Bankruptcy Judge Elizabeth E. Brown

In re:)
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)) Bankruptcy Case No. @ EEB
@) Chapter 11
EIN: @)
)
)) Bankruptcy Case No. @ EEB
) Chapter 11
)
)
Debtor.) **(Jointly Administered under Case No. @
EEB)**

**NOTICE OF ORDER ESTABLISHING PROCEDURES AND BAR DATE FOR THE FILING OF PROOFS
OF CLAIM PURSUANT TO BANKRUPTCY RULE 3003(c)(3)**

TO INDIVIDUALS AND ENTITIES WHO MAY BE CREDITORS OF DEBTOR:

Please take notice that the Bankruptcy Court has entered an Order establishing procedures and a bar date for filing proofs of claim pursuant to Bankruptcy Rule 3003(c)(3) as follows:

- (a) All proofs of claim must be filed with the Clerk of the Bankruptcy Court by e-filing, by mail or in person, such that they are received no later than **5:00 P.M. PREVAILING MOUNTAIN TIME ON OR BEFORE @** (the “Bar Date”), at the following address:

Clerk of the United States Bankruptcy Court
United States Customs House
721 19th Street
Denver, CO 80202.

**CLAIMS ARE NOT DEEMED FILED UNTIL ACTUALLY
RECEIVED BY THE CLERK.**

- (b) **ANY CLAIMS FILED AFTER THE BAR DATE SHALL BE DISALLOWED.** Any individual or entity that is required to file a proof of claim by the Bar Date and that fails to do so shall not be treated as a creditor for the purposes of voting or distribution, may not receive any further notices of mailings in this Chapter 11 case and any claim of such individual or entity shall be forever barred.
- (c) Any creditor holding a claim arising prior to date of Debtor’s Chapter 11 bankruptcy filing, @, shall file a proof of claim with Court if the claim is: (i) not scheduled, (ii) scheduled as disputed, contingent, or unliquidated, or (iii) if such creditor disagrees with the amount of the scheduled claim.
- (d) Following the Bar Date, a creditor shall not be allowed to amend a claim deemed filed on its behalf pursuant to Bankruptcy Code § 1111(a) by virtue of the listing

of such claim by Debtors in their respective bankruptcy schedules. Allowance of such amendments would undermine the rationale of setting a bar date.

- (e) **PROOFS OF CLAIM SHALL NOT BE FILED NAMING [LEAD DEBTOR' NAME] AS THE DEBTOR. [LEAD DEBTOR'S NAME] IS THE NAME PROVIDED FOR JOINT BANKRUPTCY ADMINISTRATION ONLY. IN EACH PROOF OF CLAIM FILED WITH THE COURT YOU MUST (1) NAME ONE SPECIFIC DEBTOR, AND (2) STATE THAT DEBTOR'S INDIVIDUAL BANKRUPTCY CASE NUMBER AS SET FORTH ABOVE. DO NOT COMBINE CLAIMS AGAINST TWO OR MORE DEBTORS INTO ONE PROOF CLAIM FORM.** In order to assist in the review and reconciliation of proofs of claim, claims should include copies of any invoices, statements or other documents which evidence or support the amount and basis of the claim.

- (f) CLAIMANTS WHO HAVE ALREADY FILED THEIR PROOFS OF CLAIM SHOULD NOT FILE A DUPLICATE CLAIM. Claimants who have filed a Proof of Claim MAY file an amended Proof of Claim by the Bar Date.

ANY CLAIM NOT PROPERLY FILED WITH THE CLERK WITHIN THE TIME SET FORTH ABOVE WILL BE FOREVER BARRED FROM SHARING IN THE ESTATE OR BEING TREATED AS A CLAIM FOR PURPOSES OF VOTING OR DISTRIBUTION.

Dated: @ _____, 200@.

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By: _____

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Counsel to Debtor.